

## Quick contacts list

**Please note: We aim to forward all emails on to the relevant member of staff within 24 hours (not including weekends and school holidays). Once the email is received by the relevant member of staff, they will aim to respond within 24 hours (not including weekends and school holidays).**

**Please use the email addresses below to raise concerns, queries, etc., not to advise staff of a student not having their homework / food tech ingredients, not being able to do PE, etc. because the message may not get forwarded to the teacher concerned in time. Communications of that nature need to be made by writing a note in the student's diary.**

If you would like to contact a member of staff about a specific subject or year group, please use the email addresses in this table:

Email	Subjects
ADT@pws.emat.uk	Art, Design and Technology (including Food)
CBE@pws.emat.uk	Computing, Business and Economics
English@pws.emat.uk	English
Humanities@pws.emat.uk	Geography, History, Politics, and Religion Philosophy & Ethics
Maths@pws.emat.uk	Maths
MFL@pws.emat.uk	French and Spanish
PE@pws.emat.uk	PE
PerformingArts@pws.emat.uk	Dance, Drama, and Music
Science@pws.emat.uk	Science, Biology, Chemistry, and Physics
SfL@pws.emat.uk	Skills for Life and Careers
SocialSciences@pws.emat.uk	Criminology, Child Development, Health & Social Care, Psychology, and Sociology
Email	Year group
Year7@pws.emat.uk	7
Year8@pws.emat.uk	8
Year9@pws.emat.uk	9
Year10@pws.emat.uk	10
Year11@pws.emat.uk	11
Year12and13@pws.emat.uk	12 and 13

If your enquiry is not specific to a subject area or a year group, please use the following emails. Again, the recipient will forward to the most appropriate person to address your concern / question within 24 hours and the recipient of the forwarded email will aim to respond with 24 hours after that.

Reception@pws.emat.uk	Questions about buses, first aid, lost property, general enquiries
Communications@pws.emat.uk	Questions about Arbor, trips and school events, parent evenings, etc
Attendance@pws.emat.uk	Reporting student absence
Exams@pws.emat.uk	Questions about internal and external exams

