

EXTENDED LEADERSHIP TEAM STRUCTURE AND KEY RESPONSIBILITIES

2021/22	ASSISTANT HEADTEACHER English (ROC)	ASSISTANT HEADTEACHER Science (CCX)	ASSISTANT HEADTEACHER Maths (DCO)	ASSISTANT HEADTEACHER Humanities (AMA)	ASSISTANT HEADTEACHER Director of Sixth Form (SMN)	ASSISTANT HEADTEACHER CIAG/PHSE/SMSC (MCO)	ASSISTANT HEADTEACHER SENDCo (KSX)
Key Responsibilities	Leadership of English department	Leadership of Science department	Leadership of Maths department	Leadership of Humanities department	Leadership of the Sixth Form	Whole school CIAG and work experience	Support for students with SEND
	Student progress in English	Student progress in Science	Student Progress in Maths	Student Progress in Humanities	Student Progress in Y12 & 13	PHSE, SMSC and British Values	Progress of students with SEND
	ITT/SDTP/PGCE & ECTs; induction of staff new to school	CPD, INSET and T&L meetings	ECTs in the department	Standards of assessment, feedback and HW	Extended Project Qualification and Post -16 Personal Development	Tutor lessons (Y7-11)	Progress of students eligible for catch-up funding
	Strategic overview of literacy	Strategic overview of STEM	Strategic overview of numeracy	Community links	Post-18 education providers Post-18	Post-16 and post-18 destinations	Students in LA Care
	Tassomai overview - English	Tassomai overview - Science	Tassomai overview - Maths	Monitoring of homework		Assemblies	Students with EAL
Policies and documents	Staff handbook School newsletter				6 th form admissions Sixth Form prospectus	SMSC and PHSE Sex & Rels. Collective Worship Provision of & withdrawal from R.E.	SEND policies LAC policy EAL policy
Line Management	2 nd & 3 rd in Eng	2 nd & 3 rd in Sci STEM lead Lab technicians	2 nd & 3 rd in Ma	2 nd & 3 rd in Hums	2 nd in 6 th form Sixth form administrator	HoD PE	Teaching Assts. SEMH team
Events	Staff induction day	INSET days		Parent & Friends Association events	Parent Info Eves (Y12 & 13)	Careers and PD events	Extra transition sessions for SEND